

Non-Award Unit Study Promotion Terms and conditions

Overview

1. Non-award unit study is available at Top Education Group Limited trading as the Australian National Institute of Management and Commerce (**IMC**).
2. This allows you to build on your knowledge and skills as a graduate, exploring new areas of study. This allows you to enrol in an individual unit of study at IMC which may be of benefit to you and your future.
3. Each unit of study is seven (7) weeks in length and you'll be attending all classes for your unit/s of study (subjects) with current students of IMC.
4. Upon completion of a unit (or units) at IMC, you may be granted credit for units of study undertaken if those units may also contribute to a different higher education award that you enrol in subsequent to completing the short course. This may assist you toward completion of a postgraduate degree, diploma or certificate, and your results and grades will be formally recorded on your academic record.
5. This promotion does not apply to any other courses at IMC and there are limited spots available.

Enrolment and intake information

6. This promotion is available for students who apply to enrol at IMC pursuant to the “Non-Award Unit Study Promotion” on or before the relevant cut off dates for each intake. The upcoming application closing dates, are as follows:
 - a. Term 2, 2022: 1 April 2022
 - b. Term 3, 2022: 10 June 2022
 - c. Term 4, 2022: 19 August 2022
 - d. Term 5, 2022: 28 October 2022
7. Applications received after the cut-off date will not be eligible for this promotion and will have to consider further enrolment opportunities at IMC which are not guaranteed or warranted and subject to further application processes.

Available subjects

8. There are a number of units of study that you can apply to undertake as a non-award student, including the following units:

- a. TACC601 Principles of Accounting;
 - b. TECO602 Economic Environment of Business;
 - c. TLAW607 Business and Corporations Law;
 - d. TSTA602 Quantitative Methods for Accounting and Finance;
 - e. TFIN603 Corporate Finance;
9. We note that there are also a number of further units which you can apply to undertake as a non-award student (subject to fulfilling prerequisite/co-requisite requirements), including:
- a. TACC606 Accounting Theory and Applications;
 - b. TACC607 Managerial Accounting;
 - c. TACC605 Corporate Accounting;
 - d. TACC608 Auditing and Assurance Services; and
 - e. TLAW603 Taxation Law and Practice.
10. We note that the prerequisite/co-requisite requirements for these units of study include:
- a. TACC606 Accounting Theory and Applications (must have completed TACC601 Principles of Accounting or equivalent);
 - b. TACC607 Managerial Accounting (must have completed TACC601 Principles of Accounting or equivalent);
 - c. TACC605 Corporate Accounting (must have completed TACC601 Principles of Accounting and TACC606 Accounting Theory and Applications or equivalent);
 - d. TACC608 Auditing and Assurance Services (must have completed TACC606 Accounting Theory and Applications or equivalent); and
 - e. TLAW603 Taxation Law and Practice (must have completed TACC601 Principles of Accounting and TLAW607 Business and Corporations Law or equivalent).

Campus location

11. This promotion is available for courses undertaken at IMC's Sydney campus only.
12. This promotion is not available at any other IMC campus including Hobart or otherwise.

Domestic and international students

13. This promotion is available for domestic and international students.

Entry requirement

14. In order to be eligible for the “Non-Award Unit Study Promotion”, you must have fulfilled a number of criteria, including:
 - a. Completion of an Australian bachelor's degree (or equivalent qualification, including an overseas qualification); and
 - b. A valid Australian Visa (with study rights) or PR/Citizenship status.

English Language requirement

15. There are a number of minimum levels of English language that are required prior to enrolment at IMC. This includes:
 - a. IELTS of 6.5 overall with minimum 6.0 in each band; or
 - b. TOEFL PB (Test of English as a Foreign Language: paper-based) (equivalent to IELTS of 6.5 overall with minimum 6.0 in each band);
 - c. TOEFL iBT (Test of English as a Foreign Language: internet based) (equivalent to IELTS of 6.5 overall with minimum 6.0 in each band); or
 - d. Pearsons Test of English (PTE) – Academic (equivalent to IELTS of 6.5 overall with minimum 6.0 in each band).

Pricing information and government support

16. You will be subject to pay a number of fees at IMC, including a tuition fee of \$2,250 per unit (current pricing as at the time of these terms and conditions).
17. You will also be subject to pay non-tuition fees for your unit including in relation to costs such as having to re-sit an exam, student card replacement, testamur replacement, library fees, and other purchase of books. This will be subject to full terms and conditions as set out in IMC's letter of offer.
18. You will not be required to pay IMC's enrolment fee which will be waived at the commencement of your unit of study subject to these terms and conditions.
19. The pricing contained in these terms and conditions may be subject to change and you should ensure you obtain IMC's up to date pricing at the time of enrolment.
20. There is promotional pricing from time to time at IMC and students should enquire as to any promotions available to them. Some promotional pricing can be seen set out below in these terms and conditions.

Promotional Pricing in T2, March 2022

21. IMC has a discounted promotional pricing for students enrolling in term 2, 2022 only.
22. If students are applying for term2, 2022, there will be a discounted promotional price of \$2,000 per unit of study (subject to the cut-off date of 1 April 2022)
23. All students who enrolled in with IMC refer a friend to enrol as a new student of IMC in a non-award unit of study will be eligible to obtain a \$100 Coles gift voucher for each referral. The referrers need to complete the registration form and post this campaign on their personal social media pages. The referrers will show the recruitment team evidence when they claim the gift card.
24. As we anticipate a high influx of referrals through [our registration form](#), you will receive a copy of your registration when you complete the form. Please keep this in a safe place.
25. Our teams will be working to keep track over the next couple of weeks. Please reach out to recruitment@imc.edu.au should you have any urgent questions.
26. If a student is required to repeat any unit that has been subject to the discounted promotional price of \$2,000, the tuition fee will be subject to standard pricing of \$2,250 per unit.

Assessment Methods

27. During the non-award study, you will undertake a number of assessments which are normal and part of any unit of study.
28. Assessment methods are designed to encourage learning, provide feedback and measure achievement of unit learning outcomes.
29. Forms of assessment vary among units and include research reports, projects, essays, group work, presentations, problem solving and case studies as well as tests, quizzes and examinations.

- 30. Students may be required to complete assessment tasks alone or in groups to encourage development of generic skills. Assessments generally require a written submission but may include an oral presentation.
- 31. In a number of units, assessments may include industry engagement and an extensive report.

Entry requirements and refund and cancellation policy

- 32. For admission and entry requirements, together with any refund and cancellation enquiries, please see the link here which contains a full set of IMC's policies: <https://www.imc.edu.au/about-us/policy-register>.

Other notes

- 33. All prices are in Australian dollars.
- 34. This promotion is not to be combined with any other promotion of IMC.
- 35. Students will continue to study online because of the current restrictions on face-to-face delivery. Students will be required to return to campus once restrictions have been lifted according to the Australian Government.

Other rights of IMC

- 36. IMC, at its discretion, can pause, terminate, and re-start this promotional initiative at any time and without notice.
- 37. IMC reserves the right to change any part of the eligibility criteria without notice.
- 38. IMC reserves the right to review, amend or vary the terms and conditions of this promotion at its discretion and without notice.